



# ***Embroiderers' Guild of America***

Mid-Eastern Region EGA Meeting, Fall 2019  
September 21, 2019; Saint Luke's Episcopal Church, Jamestown, NY  
Meeting Time 10:00 A.M.

## **Call to Order**

*The mission of the Embroiderers' Guild of America is to inspire passion for the needle arts through education and the celebration of its heritage. ([www.egausa.org](http://www.egausa.org)).*

## **Welcome and Introduction of Guests**

The meeting was called to order at approximately 10:01 A.M. on September 21, 2019.

All attendees and guests were welcomed to the meeting. Assistant Region Director asked for a flexible agenda for the meeting.

## **Establish Quorum: Caryn Fuchs completed roll call and named auditors**

Attendance was called. Cecilia Bastone and Sharon Mozeko were chosen as auditors.

## **Members Present**

### **Executive Board**

- Assistant Region Director, Sue Sizer
- Treasurer, JoAnn Huddle
- Secretary, Caryn Fuchs

### **Committee Chairs**

- Historian, Betty Berkebile
- Newsletter and Webmaster, Katie Tomlinson
- Outreach Chair, Sharon Mozeko
- Parliamentarian, Judy Badger (also present as Keystone Chapter Region representative)
- Ways and Means, Shelly Meldrum
- Seminar 2020 Chair, Jean Hubsch (also present as Corning Chapter Region Representative)

### **Region Representatives**

- Buffalo Chapter Region Representative, Patricia Moss
- Central New York Chapter Region Representative, Danielle Gerard
- Chautauqua Chapter Region Representative, Catherine Way
- Chemung Valley Chapter Region Representative, Cathy Solometo, proxy
- Crawford County Chapter Region Representative, Elaine Fertig, proxy
- National Trails Chapter Region Representative, Lori Abraham
- Mohawk Chapter Region Representative, Wendy Weber
- South Towns Needle Nuts Chapter Region Representative, Irene Andruczyk
- Treasured Stitchery Chapter Region Representative, Jackie Droleski, proxy
- Three Rivers Chapter Region Representative, Cecilia Bastone

## **Members Absent**

- Region Director, Gerry Stark
- Bylaws Chair, Suzanne Moulton
- Education Chair, vacant
- Nominating Committee Chair, Deanna France
- Policies and Procedures Chair, Julie Fera
- BC Stitchers Chapter Region Representative, Carol Young
- Genesee Valley Chapter Region Representative, Suzanne Moulton
- Presque Isle Chapter Region Representative, Julie Fera

*A quorum was established.*

## **Notable Guests**

New Region Representative Patricia Moss, Buffalo Chapter was recognized and welcomed.

## **Consent Agenda: Ratification of Minutes of the Spring 2019 Meeting: Caryn Fuchs (auditors Terry Faber, Julie Fera)**

Sue asked if all were in agreement with the Spring minutes; all stated aye, minutes were ratified.

Cecilia Bastone and Sharon Mozeko volunteered to audit the minutes of the Fall 2019 meeting. After their audit, these minutes will be sent to and voted on for approval by all board members.

No between-session voting was conducted between the Spring 2019 meeting and the Fall 2019 meeting.

## **Region Director's Report: Gerry Stark**

Report stands as submitted.

## **Assistant Director's Report: Sue Sizer**

No report was received prior to the meeting and no report was made at the meeting.

## **Treasurer's Report: JoAnn Huddle**

JoAnn reviewed the report submitted with activity from May 2019 through September 15, 2019. No questions were posed to the activity; report will be filed for audit.

The proposed 2020 budget was reviewed. Most notable line item reviewed was the inclusion of \$1,000 for the National President to attend the 2020 seminar, which is to cover meals and lodging, as National pays for airfare to the seminar.

The budgeted monies should have been included in the seminar budget; however, historical data did not indicate it was a budget line item. The monies will remain on the Region's 2020 budget and the funds allocation will be worked out between the seminar and Region.

JoAnn requested that everyone try to submit expenses for review and approval with 30 days of occurrence. This will ensure that they recorded in the proper fiscal cycle and year-end reporting reflects all current year expenditures.

Catherine Way made the following motion:

**That MER approve the proposed 2020 Budget as presented.**

The motion was seconded by Cecilia Bastone. A vote was called and the motion passed.

## **Committee Reports**

### **Bylaws: Suzanne Moulton**

No report was received prior to the meeting.

### **Education: Vacant**

Report stands as submitted.

### **Historian: Betty Berkebile**

Verbal report was provided during the meeting, noting that a few pictures were submitted from Little Stitches at Oglebay. As a reminder, pictures and seminar brochures need to be submitted for the archives.

### **Newsletter and Website: Katie Tomlinson**

The report stands as submitted. Deadline for inclusion in the Fall newsletter is October 21, 2019.

### **Nominating Committee: Deanna France**

No report was received prior to the meeting and no report was made at the meeting.

### **Outreach: Sharon Mozeko**

While no outreach report was received prior to the meeting, copies were provided at the meeting. Report stands as submitted. Chapters were asked to forward the name of their outreach chair for future reference.

### **Policy & Procedures: Julie Fera**

No report was received prior to the meeting. Per email received, update to the Little Stitches Policy and Procedures will be completed and can be voted on at the next meeting.

### **Ways & Means: Shelly Meldrum**

Report stands as submitted.

General discussion was held regarding the items to be sold at the seminar with focus being on the tumblers and blankets with a purchase price between \$15 to \$20. Should quantities on hand exceed demand, orders will be taken and either shipped or be available for pick up at the next meeting. Additional discussion determined that an item within the \$10.00 range should be available for purchase as well.

Catherine Way made the following motion:

**That MER increase the 2020 Budget for Ways and Means by \$300 to be able to order additional merchandise.**

*Rationale: To have sufficient items at a reasonable price point available for purchase at the Region seminar in May of 2020.*

Jackie Droleski seconded this motion. A vote was called and the motion passed.

## **Region Representative Reports**

### **BC Stitchers: Carol Young**

No report was received prior to the meeting and no report was made at the meeting.

### **Buffalo: Patricia Moss**

The report stands as submitted.

### **Central New York: Danielle Gerard**

While no report was received prior to the meeting, however, copies were provided at the meeting. Report stands as submitted.

### **Chautauqua: Catherine Way**

The report stands as submitted.

### **Chemung Valley: Cathy Solometo for Mary Ann Bilsky**

The report stands as submitted.

### **Corning: Jean Hubsch**

The report stands as submitted.

### **Crawford County: Elaine Fertig for Fran Orfino**

The report stands as submitted.

### **Genesee Valley: Suzanne Moulton**

No report was received prior to the meeting and no report was made at the meeting.

### **Keystone: Betty Berkebile**

The report stands as submitted.

### **Mohawk Valley: Wendy Weber**

The report stands as submitted

### **National Trails: Lori Abraham**

The report stands as submitted.

### **Presque Isle: Julie Fera**

No report was received prior to the meeting and no report was made at the meeting.

### South Towns Needle Nuts: Irene Andruczyk

The report stands as submitted.

### Three Rivers: Cecilia Bastone

The report stands as submitted.

### Treasured Stitchery: Jackie Droleski for Terry Faber

The report stands as submitted.

## Old Business

### Little Stitches 2019 – Cecilia Bastone for Mary Van Tyne

A verbal report was provided at the meeting. A modest profit of \$347.42 was earned after all expenses, distribution to the Region and National Trails Chapter will be done in October.

### Seminar 2020 – Jean Hubsch

The report stands as submitted. It was mentioned that there are still openings available in most of the classes; please encourage your members to sign up. All information is available on the Region website.

## Logo

Catherine Way made the following motion:

**That MER move to vote for one (1) of the five (5) designs submitted for a new logo to incorporate the new national Logo; the one with the most votes wins.**

*Rationale: To adopt an easier to read logo for use on electronic and printed materials and previously determined needed to be developed.*

Lori Abraham seconded this motion. A vote was called and design number 4 received the most votes (15 in total).

Katie Tomlinson will forward the design onto National for approval.

## Other Old Business

## New Business

### 2020 Budget

The proposed 2020 budget was reviewed and approved earlier in the meeting.

### Purchase of Laptop for Treasurer

JoAnn Huddle made the following motion:

**That MER will purchase a new laptop for the region treasurer, not to exceed \$700.**

*Rationale: MER does not have a laptop on which to install the National mandated QuickBooks software. The purchase of the laptop will ensure the integrity of financial data of the Region as it could be transferred to the next Treasurer.*

Discussion was held regarding backup of the data and the intent is to use Google Drive.

Lori Abraham seconded this motion. A vote was called and motion passed.

## **Seminar 2022**

Gerry received interest from the following members from the southern tier to chair and participate on the 2022 region seminar committee.

Betty Berkebile, Chair  
Judy Badger, Dean of Faculty  
Julie Fera, Registrar  
Caryn Fuchs, Treasurer

National policy does not require updated resumes from any member currently serving on the board; however, updated resumes for all four members are available for review. Sue Sizer asked for a motion for approval of these volunteers.

Sharon Mozeko made the following motion:

**That MER accept the slate of volunteers for the 2022 seminar committee.**

*Rationale: The above named members have volunteered to perform the duties as presented and are capable of completing these duties based on work within their chapters and the Region.*

Jackie Droleski seconded this motion. A vote was called and motion passed.

## **Other New Business**

### **Spring 2020 Region Meeting**

The Spring 2020 region meeting has been scheduled for 7:00 pm on May 15, 2020 at the Radisson Hotel in Corning, NY.

### **Adjournment**

Sue Sizer adjourned the meeting at 11:54 AM.

## Action Items

*Please note: completed action items are left on the list for the meeting after their completion to show that they have been completed. They will drop off the list at the subsequent meeting.*

<b>Task to accomplish</b>	<b>Who will accomplish this?</b>	<b>By when?</b>	<b>Completed?</b>
Verify information for your chapter president, chapter treasurer, and number of members, and send that information to the region director.	All region representatives	As soon as possible	Ongoing
Verify information for your chapter president, region representative, and newsletter editor (if your chapter has one), and send that information to Katie Tomlinson.	All region representatives	As soon as possible	Ongoing
Write a policy regarding one person having multiple votes.	Julie Fera	Present at the fall 2019 meeting. To be carried over to present at spring 2020 meeting.	
Update and present for a vote the Policy and Procedures section on Little Stitches.	Julie Fera	Present at the fall 2019 meeting. To be carried over to present at spring 2020 meeting.	