

## *Embroiderers' Guild of America*

Mid-Eastern Region EGA Meeting

Fall 2022

September 24, 2022; Hybrid Meeting

Meeting Time 11:00 A.M.

### **Call to Order**

*The mission of the Embroiderers' Guild of America is to inspire passion for the needle arts through education and the celebration of its heritage. ([www.egausa.org](http://www.egausa.org)).*

### **Welcome and Introduction of Guests**

The meeting was called to order at approximately 11:10 A.M. on September 24, 2022.

All attendees and guests were welcomed to the meeting. Jean Hubsch, Region Director, asked for a flexible agenda for the meeting.

Jean Hubsch made it known that she was recording the meeting to assist Caryn Fuchs, Region Secretary, with the typing of the minutes.

### **Establish Quorum: Caryn Fuchs completed roll call and named auditors**

Attendance was called.

Mary Van Tyne and Carol Young volunteered to audit the minutes of the Fall 2022 meeting. After their audit, these minutes will be sent to and voted on for approval by all board members.

### **Members Present**

#### **Executive Board**

- Region Director, Jean Hubsch
- Assistant Region Director, Jackie Droleski
- Treasurer, JoAnn Coates
- Secretary, Caryn Fuchs, via Zoom

#### **Committee Chairs**

- Bylaws Chair, Julie Fera, via Zoom
- Education Chair, Mary Van Tyne
- Newsletter and Webmaster, Katie Tomlinson, via Zoom
- Outreach Chair, Sharon Mozeko, via Zoom
- Parliamentarian, Judy Badger (also present as Keystone Chapter Region Representative), via Zoom
- Policies and Procedures Chair, Julie Fera, via Zoom
- BC Stitchers Chapter Region Representative, Carol Young
- Buffalo Chapter Region Representative, Sharon Mozeko, Proxy
- Central New York Chapter Region Representative, Karen Lewis
- Chemung Valley Region Representative, Terry Faber
- Corning Chapter Region Representative, Anna Steckert, via Zoom
- Crawford Chapter Region Representative, Elaine Fertig, via Zoom

- Genesee Valley Chapter Region Representative, Rosemary Altmann
- Mohawk Valley Chapter Region Representative, Ann Harris
- South Towns Needle Nuts Chapter Region Representative, Claudia Cerasani, Proxy
- Three Rivers Chapter Region Representative, Colleen Brennan, via Zoom
- Treasured Stitchery Chapter Region Representative, Terry Faber

### **Members Absent**

- Historian, Betty Berkebile
- Nominating Committee Chair, vacant
- Ways and Means, Shelly Meldrum
- Keystone Chapter Region Representative, Betty Berkebile
- National Trails Chapter Region Representative, Lori Abraham

**A quorum was established.**

### **Notable Guests**

Theresa Haynes, BC Stitchers Chapter President, Cindy Schrader, Chemung Valley Chapter President, Pamela Amy, Crawford County Chapter President, Joyce Shannon, Keystone Chapter President, and members from Chemung Valley were also present at the meeting.

### **Consent Agenda: Ratification of Minutes of the Spring 2022 Meeting: Caryn Fuchs (auditors Jackie Droleski, Terry Faber)**

Jean Hubsch asked if all were in agreement with the Fall minutes; all stated aye, minutes were ratified.

No between-session voting was conducted between the Spring 2022 meeting and the Fall 2022 meeting.

### **Region Director's Report: Jean Hubsch**

The report stands as submitted.

### **Assistant Director's Report: Jackie Droleski**

The report stands as submitted.

### **Treasurer's Report: JoAnn Coates**

JoAnn presented the balance sheet and profit & loss statement from QuickBooks for all Region activity through 9/11/22. Notable income was from the Ukrainian fundraising project and the Chapter Zoom licenses and members' dues. The total income reported for the period was \$4,031.79. Expenses for the same period included a refund from the Little Stitches, which was the loan and seed money, less the nonrefundable deposit to the hotel. Other miscellaneous expenses were the monies sent to MER members for reimbursement of the patterns purchased for

the Ukrainian fundraising project. Total expenses for the period were \$1,817.62 resulting in a net income for the period of \$2,214.17

Notes to the September 2022 reports were reviewed and included the notable items below.

A. Erma Blair Funds of \$6,570.00, Educational funds of \$18,000.00, and discretionary funds of \$21,470.21 are all located within the MER Money Market account balance of \$46,040.21.

B. Outstanding bills for Region Director travel to NYC for National Seminar & Meeting estimated expense of \$857.00+/-.

C. Outstanding invoice for MER Fall 9/24 Luncheon Order is estimated @ \$150.00+/-

D. Outstanding invoice for MER Fall 9/24 meeting space at the historical society estimated @ \$50.00.

Julie Fera posed the question regarding the balance in the Erma Blair Fund as monies were spent on lectures in 2021. JoAnn advised that there was an independent meeting with Jean, Mary, and JoAnn to review prior meeting minutes and the motion book. The balance is supported by the items that were traceable using those documents and their review.

JoAnn proceeded to review the budget and using last year's budget rolled the numbers forward under the assumption that the Region will be in existence for the entire year. Notable income for the fiscal year includes income from the Debbie Rowley virtual class, membership dues, and Chapter Zoom licenses. Expenses for the same period include paying the teacher for the virtual class, one or two additional educational events, and postage, mailing, and Zoom license expense.

The following assumptions were reviewed during the budget presentation.

### **2023 Budget Assumptions**

1. Based on 12 months just in case MER doesn't successfully dissolve in early 2023.
2. Did not include airfare for the Director as she will be driving.
3. Only estimated National meeting expenses for the Director in Kentucky for mileage and food. Lodging is paid by National EGA.
4. No Region Seminar for MER will take place.
5. No Little Stitches for MER will take place.
6. No Stitching Retreat will take place.
7. Did not include any expenses for the MER executive board or reps for a spring or fall meeting.
8. Estimated 1 educational project to replace previous GCC revenues & expenses: \$900.00 for the Debbie Rowley Class and possibly one 2023 online lecture.
9. Forecasted that Zoom expenses and recovery from Chapters will take place.

After the budget review, and before voting, Judy Badger made the following motion:

**That MER pays \$20.00 per MER member, who registers, towards Debbie Rowley's teaching fee. This total will be deducted from the \$1,000 allotted at the Spring meeting from the Education Fund to cover the teacher fee.**

*Rationale: To provide educational opportunities for MER members.*

Mary Van Tyne seconded this motion. A vote was called and the motion passed by consent.

Terry Faber made the motion to accept the budget as presented. Carol Young seconded the motion. The budget passed by consent

## **Committee Reports**

### **Bylaws: Julie Fera**

The report stands as submitted.

Julie Fera made the following motion:

**That MER accepts the changes on the errata sheet as submitted for review in August.**

*Rationale: To align with the bylaw changes at National.*

Judy Badger seconded the motion. A vote was called and the motion passed by consent.

### **Education: Mary Van Tyne**

The report stands as submitted.

Mary asked for a discussion regarding if the board would like to subsidize a lecture for MER members in the early part of 2023. General discussion ensued and the consensus was that most of the board was in favor of a lecture being offered. The tentative date will be in March 2023.

Mary further commented that on the National level, due to the limitation of the number of participants that can currently enroll, they are increasing the participant number to 500. There is also, depending upon the lecturer, a recording option that will allow for them to be available for viewing at future date. However, to accommodate these changes, lectures will now cost \$5.00 to enroll.

### **Historian: Betty Berkebile**

The report stands as submitted.

### **Newsletter and Website: Katie Tomlinson**

The report stands as submitted.

### **Nominating Committee: Vacant**

The report stands as submitted.

### **Outreach: Sharon Mozeko**

The report stands as submitted.

### **Policy & Procedures: Julie Fera**

The report stands as submitted.

**Ways & Means: Shelly Meldrum**

The report stands as submitted.

**Region Representative Reports**

**BC Stitchers: Carol Young**

The report stands as submitted.

**Buffalo: Carolyn Dowling**

The report stands as submitted.

**Central New York: Karen Lewis**

The report stands as submitted.

**Chemung Valley: Terry Faber**

The report stands as submitted.

**Corning: Anna Steckert**

The report stands as submitted.

**Crawford County: Elaine Fertig**

The report stands as submitted.

**Genesee Valley: Rosemary Altmann**

The report stands as submitted.

**Keystone: Judy Badger, Betty Berkebile**

The report stands as submitted.

**Mohawk Valley: Ann Harris**

The report stands as submitted.

**National Trails: Lori Abraham**

The report stands as submitted.

**South Towns Needle Nuts: Irene Andruczyk**

No report submitted prior or at the meeting.

**Three Rivers: Colleen Brennan**

The report stands as submitted.

**Treasured Stitchery: Terry Faber**

The report stands as submitted.

## Old Business

### Status of MER

All chapters have chosen the regions that they would like to become a part of, three have chosen Great Lakes Region, one has chosen Metropolitan Region and the balance of the chapters have chosen Mid-Atlantic Region. At their recent region meeting, Mid-Atlantic voted to accept any chapters that wanted to join the region. Great Lakes and Metropolitan are meeting in a few weeks and will vote on the acceptance of new chapters as well.

Following the decision of the Mid-Eastern Region chapters to explore dissolution, Jackie Droleski made the following motion:

**That the MER Board approves the decision of the chapters on their tentative new regions.**

*Rationale: To follow the procedure set by National.*

JoAnn Coates seconded the motion. A vote was called and the motion passed by consent.

The next step in the dissolution process will be that the chapters vote to have the region dissolve. Jean has requested that this be done in the next two months and completed by November 30, 2022.

The vote needs to pass by 2/3<sup>rd</sup> of the total chapters, only primary chapter members are eligible to vote, per chapter bylaws.

Concerning the dissolution vote, Jean also discussed that the division of monies needed to be addressed. Based on the review and proposal of the distribution of monies in the Education Fund, which totals \$24,570, be distributed to the Chapters. There are two options to divide the monies in the Education and Erma Blair fund to be shared with the thirteen (13) chapters. The first option would be to allot \$1,000 to each chapter and the remaining monies would be distributed by the total headcount of each chapter for a total of \$30 per member. The second option would be to divide the money equally between the thirteen (13) chapters for a total of approximately \$1,700 per chapter.

Judy Badger made the following:

**That the monies left in the MER Education funds, which includes the Erma Blair Education Fund, at the time of permanent dissolution be divided equally among the thirteen (13) chapters.**

*Rationale: Education monies earned by MER members should go back to the MER membership.*

Julie Fera seconded the motion.

General discussion ensued and Carol Young was opposed to dividing the monies equally. She felt that it should be split into \$1,000 for each chapter and the balance divided per chapter member. Her rationale was that not all chapters would want to have a national teacher and

would prefer to use education monies in other ways, such as providing materials for each member.

Terry Faber spoke on behalf of the smaller chapters, indicating that having the monies available to afford a national teacher would be beneficial to the chapter.

Based on the input from the smaller chapters, Carol rescinded her objections and is in favor of splitting it equally between the thirteen (13) chapters.

A roll call vote was called and the motion as presented passed unanimously.

### **Little Stitches 2022**

The Debbie Rowley virtual class, Gilded Cabochons, is being offered in place of Little Stitches.

### **Other Old Business**

MER merchandise is still available. Please contact Shelly Meldrum if you are interested in any of the items available.

MER will offer the Zoom licenses, up to nine (9) for an additional year

Report any changes to your Region Representative or President listing as soon as possible.

### **New Business**

**Spring Meeting – To be determined.**

### **Other New Business**

Currently none.

### **Adjournment**

Jean Hubsch adjourned the meeting at 12:40 P.M.

## Action Items

*Please note that completed action items are left on the list for the meeting after their completion to show that they have been completed. They will drop off the list at the subsequent meeting.*

	<b>Who will accomplish this?</b>	<b>By when?</b>	<b>Completed?</b>
Verify the information for your chapter president, chapter treasurer, and the number of members, and send that information to the region director.	All region representatives	As soon as possible	Ongoing
Verify the information for your chapter president, region representative, and newsletter editor (if your chapter has one) and send that information to Katie Tomlinson.	All region representatives	As soon as possible	Ongoing